

Summary of AQTF audit information

As a Pre-qualified Supplier under the User Choice 2010 – 2015 program, <RTO name> is required to publish audit information in relation to it's compliance with the Australian Quality Training Framework (AQTF).

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees.

The AQTF is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 22nd July 2010

Qualifications audited			
Qualification code	Qualification name	Qualification code	Qualification name
SRF30206	Certificate III in Fitness	SRF40206	Certificate IV in Fitness

Audit Outcome			Rectification	
Was non-compliance identified?	If 'Yes', non-compliance type	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified?
Yes/No	Minor, Significant, Critical			Yes/No
Yes	Significant	<p><u>SRF30206 Certificate III in Fitness</u> <i>SRFFIT003B Undertake client induction and screening</i> <i>SRFFIT004B Develop basic fitness programs</i></p> <p><u>SRF40206 Certificate IV in Fitness</u> <i>SRFFIT012B Utilise an understanding of motivational psychology with fitness clients</i></p> <p><i>SRXINU003A Analyse participation patterns in specific markets of the leisure and recreation industry</i> The assessment tools provided did not contain sufficient information for learners and assessors on the context and purpose of assessment especially the holistic assessment arrangements. The assessment tools were not supported by benchmark criteria (model answers and acceptable performance standards) to ensure consistent determinations across a range of learners and assessors.</p> <p><u>SRF40206 Certificate IV in Fitness</u> <i>SRFFIT012B Utilise an understanding of motivational psychology with fitness clients</i></p>	<p><u>SRF30206 Certificate III in Fitness</u> <u>SRF40206 Certificate IV in Fitness</u> The organisation is requested to provide a training and assessment strategy that accurately reflects the training delivery and assessment methods/processes being undertaken, in particular the holistic assessment arrangements.</p> <p><u>SRF30206 Certificate III in Fitness</u> <i>SRFFIT003B Undertake client induction and screening</i> <i>SRFFIT004B Develop basic fitness programs</i> <u>SRF40206 Certificate IV in Fitness</u> <i>SRFFIT012B Utilise an understanding of motivational psychology with fitness clients</i> <i>SRXINU003A Analyse participation patterns in specific markets of the leisure and recreation industry</i> The organisation is requested to provide evidence that the suite of assessment tools for the above listed units are supported by sufficient information for learners on the context and purpose of assessment. The organisation is further requested to provide evidence that the tools are</p>	Yes

		<p><i>SRXINU003A Analyse participation patterns in specific markets of the leisure and recreation industry</i></p> <p>The assessment tools did not have a mechanism to allow for the assessor to provide the student with objective assessment feedback.</p> <p><i>SRXINU003A Analyse participation patterns in specific markets of the leisure and recreation industry</i></p> <p>The assessment tools did not assess all aspects of the unit of competency, specifically the performance criteria and the critical aspects of evidence.</p>	<p>supported by adequate benchmark criteria, specifically clear instructions to assessors, model answers and acceptable performance standards.</p> <p><u>SRF40206 Certificate IV in Fitness</u> <i>SRFFIT012B Utilise an understanding of motivational psychology with fitness clients</i> <i>SRXINU003A Analyse participation patterns in specific markets of the leisure and recreation industry</i></p> <p>The organisation is requested to provide evidence that it has developed suitable mechanism/s to ensure that objective assessment feedback will be provided to all students.</p> <p><u>SRF40206 Certificate IV in Fitness</u> <i>SRXINU003A Analyse participation patterns in specific markets of the leisure and recreation industry</i></p> <p>The organisation is requested to provide a suite of assessment which assesses all aspects of the above unit of competency.</p>	
Yes	Significant	<p>The organisation provided a copy of its qualification and statement of attainment templates which do not comply with the requirements of the AQF Implementation Handbook, Fourth Edition 2007.</p>	<p>Rectification received 22/07/2010:</p> <p>At the time of audit, the organisation provided amended qualification and statement of attainment templates that now comply with the requirements of the AQF Implementation Handbook, Fourth Edition 2007.</p>	Yes
Yes	Significant	<p>A review of the organisation's website indicated that the Nationally Recognised Training (NRT) logo was not being used in accordance with the NRT logo specifications.</p>	<p>The organisation advised at the time of audit that instructions had been provided to the appropriate person to review the use of the logo as per the specifications. The auditor reviewed the organisation's website on Tuesday 27 July 2010, prior to the audit report being provided to the organisation. The organisation has now removed the NRT logo from areas where it was inappropriately used. As such, no further rectification needs to be provided.</p>	Yes

Explanatory notes:

Non-compliance with the AQTF means that requirements of the have not been met based on the evidence reviewed. Non-compliances are categorised as minor, significant or critical. For the purposes of the User Choice 2010 – 2015 program, only significant and Critical non-compliances need to be published

Minor: No, or minor, adverse impact on learners with no serious breakdown of provision of quality training and assessment.

Significant: Significant adverse impact on learners with insufficient focus on quality training and assessment outcomes.

Critical: Critical adverse impact on learners with widespread or persistent dissatisfaction with services and outcomes.